



Base Camp United Foundation – Complete Intake Packet (Texas)

Serving Those Who Served

Eligibility for Services

Base Camp United provides services to eligible individuals connected to U.S. military service.

General Requirements:

- Must be 18 years of age or older
- Must be a U.S. resident
- Must complete the Application and Consent forms
- Must provide required documentation

Eligible Applicant Categories:

- Veterans
- Transitioning Service Members (within 12 months of separation)
- Spouses of eligible Veterans or Service Members
- Adult Children of eligible Veterans or Service Members

Required Documentation

Proof of Military Service (one required):

- DD Form 214 (Member Copy 4 preferred)
- Statement of Service
- Military Identification Card
- VA Benefits Letter
- Official discharge documents

Proof of Relationship (if applicable):

Spouse Applicants:

- Government-issued Marriage Certificate

Adult Child Applicants:

- Government-issued Birth Certificate or adoption documentation

Application for Services

Applicant Information:

Full Legal Name: _____

Date of Birth: _____

Phone Number: _____

Email Address: _____

Mailing Address:

Applicant Category (check one):

- ☐ Veteran
- ☐ Transitioning Service Member
- ☐ Spouse
- ☐ Adult Child

Documentation Submitted (check all that apply):

- ☐ DD214
- ☐ Statement of Service
- ☐ Military ID
- ☐ VA Letter
- ☐ Marriage Certificate
- ☐ Birth Certificate

Services Requested:

- ☐ Transitional Support
- ☐ Housing Assistance
- ☐ Peer Support / Mentorship
- ☐ Wellness or Recovery Support

■ Employment or Life Skills Support

Brief description of need:

Emergency Contact:

Name: _____

Relationship: _____

Phone: _____

Consent, Records Retention & Privacy

I voluntarily request services from Base Camp United Foundation. I authorize verification of eligibility and documentation.

Records Retention & Privacy (Texas):

- Records are stored securely with restricted access
- Documents are collected solely for eligibility verification
- Records are retained in accordance with Texas law, grant requirements, and organizational policy (generally 5–7 years)
- Records are securely destroyed when no longer required
- Personal information is never sold or improperly disclosed

Electronic Signature Authorization:

I agree that my electronic signature is legally binding under federal and Texas law.

Applicant Acknowledgment:

I have read and understand this intake packet and agree to all terms.

Printed Name: _____

Signature: _____

Date: _____