



## Base Camp United Foundation – Complete Intake Packet (Texas)

Serving Those Who Served

### Eligibility for Services

Base Camp United provides services to eligible individuals connected to U.S. military service.

#### General Requirements:

- Must be 18 years of age or older
- Must be a U.S. resident
- Must complete the Application and Consent forms
- Must provide required documentation

#### Eligible Applicant Categories:

- Veterans
- Transitioning Service Members (within 12 months of separation)
- Spouses of eligible Veterans or Service Members
- Adult Children of eligible Veterans or Service Members

### Required Documentation

#### Proof of Military Service (one required):

- DD Form 214 (Member Copy 4 preferred)
- Statement of Service
- Military Identification Card
- VA Benefits Letter
- Official discharge documents

Proof of Relationship (if applicable):

Spouse Applicants:

- Government-issued Marriage Certificate

Adult Child Applicants:

- Government-issued Birth Certificate or adoption documentation

## Application for Services

Applicant Information:

Full Legal Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address:

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Applicant Category (check one):

- Veteran
- Transitioning Service Member
- Spouse
- Adult Child

Documentation Submitted (check all that apply):

- DD214
- Statement of Service
- Military ID
- VA Letter
- Marriage Certificate
- Birth Certificate

Services Requested:

- Transitional Support
- Housing Assistance
- Peer Support / Mentorship
- Wellness or Recovery Support

Employment or Life Skills Support

Brief description of need:

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Emergency Contact:

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_

### Consent, Records Retention & Privacy

I voluntarily request services from Base Camp United Foundation. I authorize verification of eligibility and documentation.

Records Retention & Privacy (Texas):

- Records are stored securely with restricted access
- Documents are collected solely for eligibility verification
- Records are retained in accordance with Texas law, grant requirements, and organizational policy (generally 5–7 years)
- Records are securely destroyed when no longer required
- Personal information is never sold or improperly disclosed

Electronic Signature Authorization:

I agree that my electronic signature is legally binding under federal and Texas law.

Applicant Acknowledgment:

I have read and understand this intake packet and agree to all terms.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_